

10 November 2021

INSTANT and EXPRESS DELIVERY ORDER

Dear Valued Clients,

Good day!

We are happy to announce that MCC Transport's Delivery Order can now be requested through our website. This new solution is made even easier for you or your agent to request your delivery order online.

What's New?

Instant Delivery Order

- > Requestor is Consignee or part of the Blanket approved customers.
- > Where No D&D charges applicable. Shipments that are within free time.
- > Only CY shipments Port to Port.
- > Pre-requisite tasks are completed.
- > Automatically released at the Back end.
- Delivery Order will be released in 5 10 minutes.

Express Delivery Order

- > Applicable if not the consignee and not part of the Blanket approved customers.
- > Requestor uploads the authorization letter.
- > Where No D&D charges applicable. Shipments that are within free time
- > Only CY shipments Port to Port.
- > Pre-requisite tasks are completed.
- > CS will verify the authorization letter and then approves or rejects the request.
 - > If approved, Delivery Order will be released within 30 mins 1 hour.
 - > If rejected, requestor will receive an email reply explaining why it was rejected.

We encourage you to fully utilize the INSTANT Delivery Order feature to save time and make your DO experience hassle free.

And to ensure that your Delivery Order Request will fal under Instant D.O. please refer to the guidelines below.

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- 1. Pre-requisite tasks should be completed.
 - a. Final Shipping Instruction has been submitted prior the request of Delivery Order.

Port of Loading	Port of Destination	Deadline
Manila	Cebu and Cagayan	Thursday 1500H
Manila	Davao and Gensan	Wednesday 1300H
Cebu	All	Saturday 0900H
Cagayan	All	Monday 1000H
Davao	All	Monday 1000H
Gensan	All	Saturday 1200H

b. Verify copy has been approved.

- After submission of the FSI, verify copy should be approved in the website.
- Go to shipment binder, then click **DOCUMENTS TAB.**
- Click the Approve Verify Copy as shown in the picture.
- If the verify copy is not yet ready for approval, please wait for 1 hour for the interface and try again.

^{<} back to overview Shipment Binde	er 913230531	Departing on 14 Oct 2021 Manila, PH	Arriving on 16 Oct 2021 General Santos C	Empty tanks, containers, 2 x 40ft High Cu
OVERVIEW DOC	UMENTS CONTAIN	ERS PRICING LOG	ADDITIONAL SERVICES	
Document det	ails 913230531			
File name	Date created	Status		
Booking Confirmation	07 Oct 2021 15:20 (local time)	Booking confirmation available for	913230531	
View Verify Copy	11 Oct 2021 16:20 (local time)	Your verify copy is ready for appr APPROVE VERIFY COPY AMEND VE	oval RIFY COPY	
Waybill	-	Your transport document will be av	ailable after y ir verify copy has l	been approved
Additional Reference	es None			
AES Reference	Ú1			

c. Payment has been made.

- Send the proof of payment to Philpaymentsdomestic@mcctransport.com.ph
- Once you have received the official receipt, your payment has been confirmed.



- If you wish to see your invoice copy, please visit our website and go to MYFINANCE.



- Input your BL number and download the PDF copy.

MyFina	nce				
Search options		Q	Search by B/L, Invoice, Payment receipt no. or Dispute Id	×	
	1 Invoice	selecte	Total: PHP 12200720		🕁 💟 🧕

d. No outstanding charges. Account is NOT on HOLD.

- You may verify ahead of time if your account is on HOLD.
- Go to Facebook Messenger and look for Seabot Philippines.
- For first timers, you will be asked to provide personal details before proceeding to Seabot.
- After which, please choose UNSETTLED CHARGES in the MENU OPTIONS.
- Click DOMESTIC.

Unitative Charges Concern Detail Information About Huartiled Charges Concern: Detail Information About Freetime Click Here	
Click Here Detail	

- Input your customer no. starting with "PH" i.e. PH00125434
- To know your customer no, please check in your invoice copy. If you only have the code starting with 428, just change 428 to PH.
- You will then receive a response if your account is on HOLD.



e. One day before Arrival

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- Delivery Order via website can be requested a day before the vessel arrival.
- See below schedule for your reference.

Port of Destination	Arrival
Cebu	Sunday 0800H
Cagayan	Monday 1200H
Davao	Monday 0001H
GenSan	Saturday 2200H
Manila	Friday 0300H
Manila	Wednesday1900H

- f. If you have not received an automated Delivery Order one day before arrival.
 - Domestic shipments have auto release wherein Delivery Orders are sent to the consignee one day before arrival. Provided that:
 - Payment has been made
 - SI has been submitted
 - Client is not in the hold order list
 - Verify copy has been approved

Loading	Delivery	Arrival	Auto Release schedule
		LOOP 1	
Manila	Cebu	Sunday	Saturday afternoon
Manila	Cagayan	Monday	Saturday afternoon
Cebu / Cagayan	Manila	Wednesday	Tuesday afternoon
		LOOP 2	
Manila	GenSan	Saturday	Friday morning
Manila	Davao	Monday	Friday afternoon
GenSan / Davao	Manila	Friday	Wednesday afternoon

- If you have not received the Delivery Order on the above-mentioned days, your shipment has not met the pre-requisite.
- What you need to do is complete the pre-requisite and then proceed with the Delivery Order request in our website.



STEP BY STEP GUIDE FOR DELIVERY ORDER REQUEST VIA WEBSITE

1. Log-in to <u>www.sealandmaersk.com</u> → If not yet registered, please refer in the attached instruction on how to register.

AMARINER CONTANTY Prices Boo	k ∞ Tracking Schedules	EN - Asia 🗸	Q.	٩	I
	Login				
	Username				
	D Password				
	Remember my username				
	Log in				
	Need help with your <u>username</u> or <u>password</u> ?				
	New to our online services?				
	Sign up to book online, manage and pay for shipments, and access a suite of products and services designed to simplify your supply chain.				
	A DECEMBER OF STREET, STRE				

2. Go to the Hub dashboard.

Hub dashboard	Welcome to your H	ub	B/L or	container no.	TRACK
B↑ Export overview	Warehousing &	Outstanding Export task due in 7	tasks days	Shipment Ove Shipments in 7 days	rview
mi+ Import overview	DISCHIDUCION	0	0	0	1
🗊 Tasks	Whatever your warehousing needs are, we have a solution to fit, no matter what corner of the globe.	Submit shipping instructions	Submit VGM	Departing	Arriving
(§) MyFinance					
🛗 Captain Peter**	Contact us	View	outstanding tasks	V	lew all shipments
Case management	Q, Try searching for a vessel, country/regi	ion, container yard, port or lo	cal office	Show on map	
<	Search to Find the l	🛃 📑 😁		Use "Show o view all our	on map" to locations.

3. Scroll down the page and indicate BL number in the Delivery Order dashboard and click Request delivery order.

Catest Advisories	🔮 Rate Announcemen	ts	Import Demurrage & Detention
PSS – PEAK SEASON SURCHARGE – Israel to North	APR: General Rate Increase from East Coast South America	25 MAR	Enter a bill of lading number to view detention and demurrage details
Vessel Blockage in Suez Canal C	MAR Asia: EFF (Environmental Fuel Fee) for May 2021	16 MAR	
Sealand Cambodia Office Closed during Khmer New	MAR Americas: General Rate	05 MAR	View details
Genset Charge: U.S. Import Refrigerated Cargo 🕑	MAR Americas: New EFF April 202	1 OT MAR	Delivery Order
PSS – PEAK SEASON SURCHARGE – Israel to West	MAR Bunker Adjustment Factor (BAF) Effective April 1, 2021	01 MAR	Enter a Bill of Lading number to request the delivery order
Updated equipment return locations for Costa Rica	MAR <u>Destination Handling Charge</u> (DHC): World to the United	01 MAR	
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- 4. Ensure all Cargo release status are complete prior to proceed clicking the Request delivery Order
 - Cargo release status and Finance should be in Green

- Back to dashboard		
B/L no. 208838598		
B/L Status	Other actions	
Cargo releose status	Nominate a Release to Party(Optional)	
Ell of Ladine surrendered	we knease to party assigned to this supment yet.	
Manifest submitted to customs		
Finance status		
Prepaid charges payment is completed		
Collect charges payment is completed		
Delivery orders		
None of the containers on this shipment are requested for delivery order. Curren	tby, 1 containers are	

- Ensure that you have sent the Authorization Letter prior requesting for the Delivery Order on the website.
- 5. Choose release type as Merchant Haulage (CY) then all containers.

Request delive	ry order			
•	-0	-0	-0	0
Release type & containers	Documents & References	Release details	Recipient & Payer details	Review
Selected release type				
Merchant Haulage (CY)				
Release to a third-narty haulan	e provider vou arrange			
Release to a third-party haulag Carrier Haulage (SD) Delivery by our global intermod	e provider you arrange. Ial network: <u>Learn more.</u>			
Release to a third-party haulag Carrier Haulage (SD) Delivery by our global intermod	e provider you arrange Ial network. <u>Learn mare</u>			
Release to a third-party havlag Carrier Haulage (SD) Delivery by our global intermod Selected Containers Shipment: 208838598	e provider you arrange. Isi network: <u>Learn more.</u> S FROM (City, Coum 27 Marci, 2021	try/Region) —→	© TO (City, Ce Keelung, TV 30 March 700	untry/Region)
Release to a third-party haulage Carrier Haulage (50) Delivery by our global intermod Selected Containers Shipment: 208385998 Market Coll Selected Containers	e provider you arrange. Di network: <u>Lasse mota</u> Bil network: <u>Lasse mota</u> FROM (City, Coun Manta, P Manck, Coo t	try/Region) ──→	(*) 10 (City, Co Kredung, TV 50 March 20	untry/Region) 1 High (status in in
Pelease to a third-party haulag Carrier Haulage (50) Delivery by our global intermod Selected Containers Shipment: 2088385598 All (1 of 1) "Recy to submit" Centamers	e provider you arrange. UK network: <u>Learn mare</u>	try/Region) ──→	© 10 (City, Co Scieturg, FW 30 March 200	Hitoy/Region) Hito Details A D Bedvery Order Status

6. You may indicate estimated pick-up date and time as well as the return details, but this portion is **optional** and can click continue without indicating any of the details

Request deliver	ryorder			
Ø			-00	
Release type & containers	Documents & References	Release details	Recipient & Payer details Review	
Release details for Mer	chant Haulage			
Port of discharge (City, Country/Regio	on) Plac	te of release		
J. Taichung, TW	9	 China Container Tml Co., Taichung 30 Mar 2021, 6:00 		
Release and return details for all cor	ntainers			
~				
 Please ensure pickup and return Demutrage and detention charge 	dates are during terminal operating hours s will apply if free time is exceeded	s		
	1			
Release container to (Optional)		Pickup date	Pickup time	
I→ Select a party		01.Apr 2021	00:00	
			Pick a time within terminal operating hours	
Container return depot		Return date (Optional)	Return time (Optional)	
- Please input city name for white	ch empty container return d., 🗢	01Apr 2021 📟	(S)	
			Pick a time within terminal operating hours	
Demurrage details			Total* No	t available
Detention details			Total*	TWD 0.00
Haulage instructions(Optional)				

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7. We encourage to indicate **one email address that is active** and possible **not a yahoo mail** to receive the delivery order and proceed to click continue without details in the select payer party.

Release type & containers	Documents & References	Release details	Recipient & Payer details	Review
Delivery order recipient				
E-mail address When confirmed, the delivery order docume	int will be sent to the email address(es) p	rovided here.		
+ Add e-mail address				
Select payers				
Select the parties who should receive i	nvoices for the delivery and import	services		
	No payer selected	Select payer	Use for all	Clear
Destination charges				

8. This is the last part of the request – **Review**. You may review and edit in the details in the same page then click **Submit** once all are in order.

Request deliv	verv order			
Ø				
Release type & containers	Documents & References	Release details	Recipient & Payer details	Review
Review your order d	etails			
Shipment: 208838598	FROM (City, Cour Manila, PH 27 March 2021	(© FROM (City, Country/Region) Mania, PH → Country/Region) 27 March 2021 → Sol March 2021		try/Region)
1 Container is selected for Delivery	y Order Request			
Documents & References				
2 Release details for Merchan	t Haulage			
•				

9. Once successfully submitted, **case number** will appear for your reference and for follow-up incase no delivery Order received 1-2hrs upon the request.

will be in touch to clarify any questions we may have and confirm pricing, if tessary. You and your requested recipients will receive the confirmation within 24 ars.	Thank you for your request]		
zessary, nou and your requested recipients will receive the commination within 24- 25.	e wat be in touch to clarify any questions we m	ay have and confirm pricing, if		
	ecessary. You and your requested recipients will ours.	receive the confirmation within 2	4	
	ours.			

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