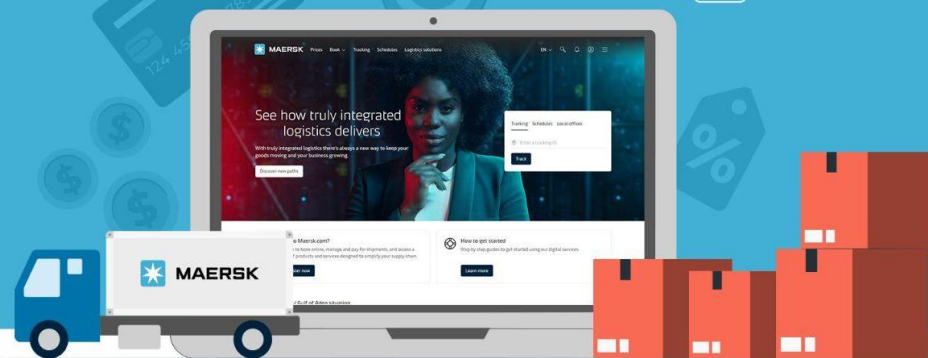


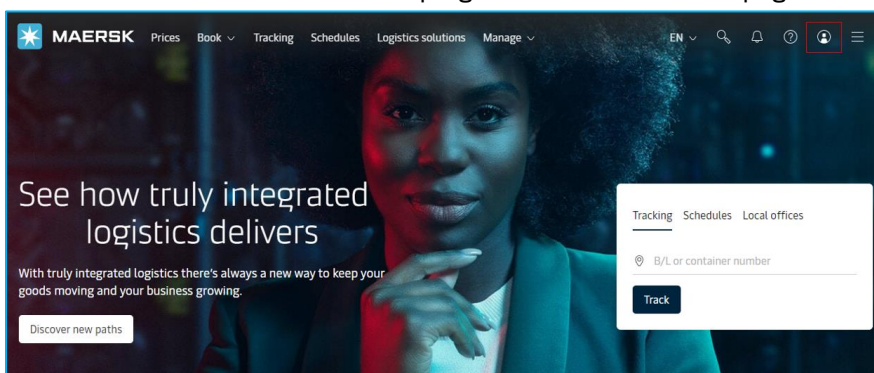
Account Settings



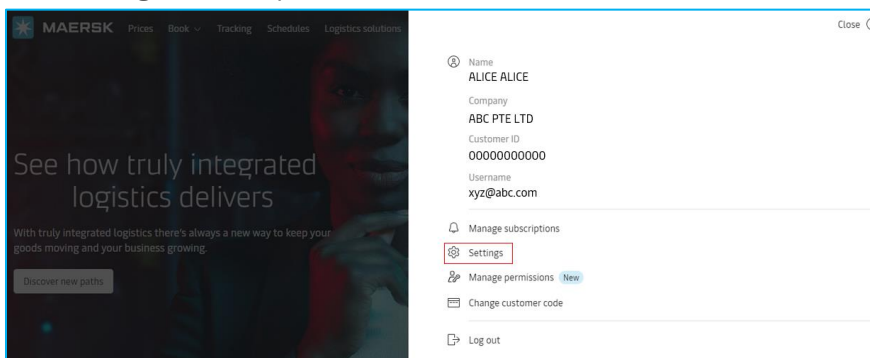
How to manage your account settings on Maersk.com

The Settings option allows you to change or manage your account.

Step 1: Click **Account** icon located at the top right corner of the home page and **Login**.

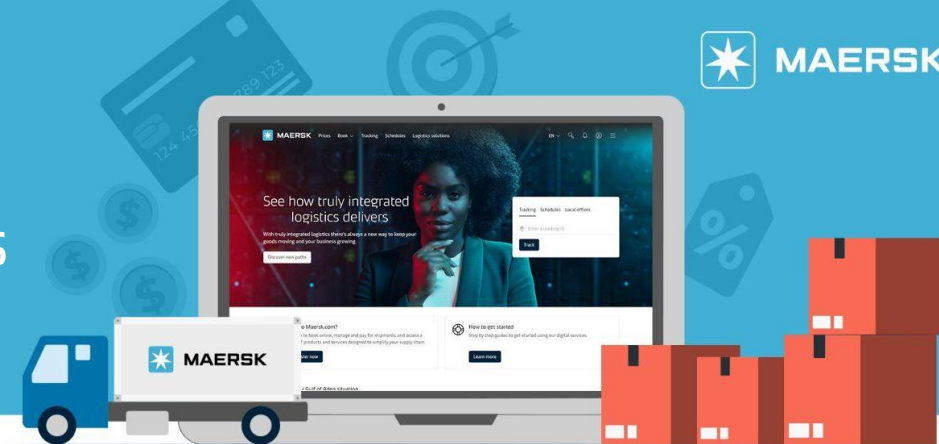


Step 2: Click **Settings** from drop down menu.



Step 3: Please make sure that your **information is up to date**, under your account and your company.

Account Settings



Step 4: Under **Permissions** you can check if you have permission to **See Invoices** and to **Perform online payment**.

Customer: ABC PTE LTD
 Customer code: 0000000000 [Change customer code](#)

Your profile **Your permissions** Company permissions Payment Setup Customer search

Maersk acknowledge that different companies have different permission needs for their employees. The security settings on your account determines your permissions.

You will soon be able to edit your profile but for the moment please [contact Live Help](#) if you want to make changes.

Access permissions

- See Pricing/Rate Details
- Submit and amend shipping instructions
- View verify copy, seaway bill, certified true copy, arrival notice and other transport related documents
- Issue center, Work for multiple customers, See notifications
- Book shipments
- Allocation Manager
- View original bill of lading document and order secure paper
- Bank screen
- Perform online payment
- See Invoices
- Data Stewards for Reference data
- Import CSA

Step 5: Under **Payment setup** you can add and manage your bank account details. The bank account details are needed to receive refunds and be used for secure bank transfer using Smartpay*.

Customer: ABC PTE LTD
 Customer code: 0000000000 [Change customer code](#)

Your profile Your permissions Company permissions **Payment Setup** Customer search

Bank Details

Add bank account information to sign up for Smart pay & online bank transfer, or to receive refunds into your bank account quickly. On Submitting the Bank details, the account will be registered within 1 work day.

Country	Bank Name	Account No.	Description	Smart Pay
DK	IN-HOUSE BANK, ASIA	xxxxxxxxxxxx		<input type="checkbox"/> Authorise
SG	THE HONGKONG AND SHANGHAI BANKING CORPORATION LTD	xxxxxxxxxxxx		<input type="checkbox"/> Authorise
SG	THE HONGKONG AND SHANGHAI BANKING CORPORATION LTD	xxxxxxxxxxxx		<input checked="" type="checkbox"/> Authorise
SG	THE HONGKONG AND SHANGHAI BANKING CORPORATION	xxxxxxxxxxxx		<input type="checkbox"/> Authorise

[+ Add new account](#)

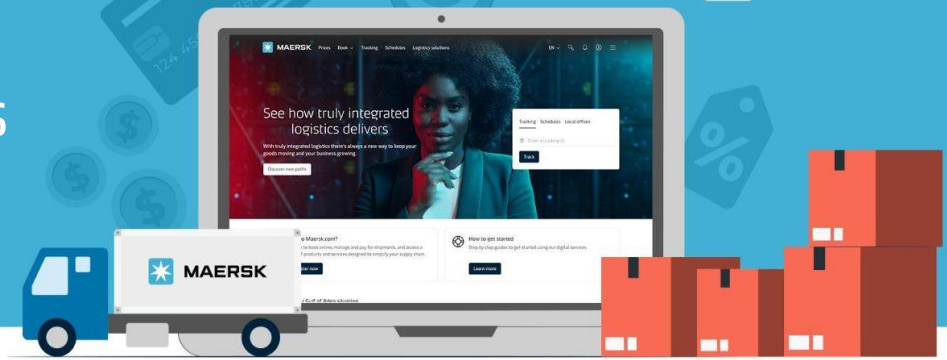
Card details

Add your credit or debit card details and get your cargo released instantly by paying with a card.

[Add Card](#)

* Available in United States, Canada, Spain, Italy, Ireland, France, Portugal, Australia, Netherlands, Belgium, Germany, New Zealand, Austria, UAE, India, Singapore, Malaysia.

Account Settings



Need more help?

Should you require further assistance, please do not hesitate to [contact us](#).



Sales

We can help if you're an existing customer or interested in doing business with us

Sales enquiry

Prices

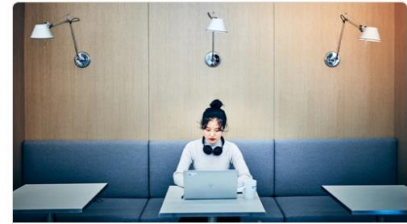


Support

Support for existing or prospective customers, with ongoing or upcoming transactions

Support

Case management



Find your local office

Enter country/region name

Find