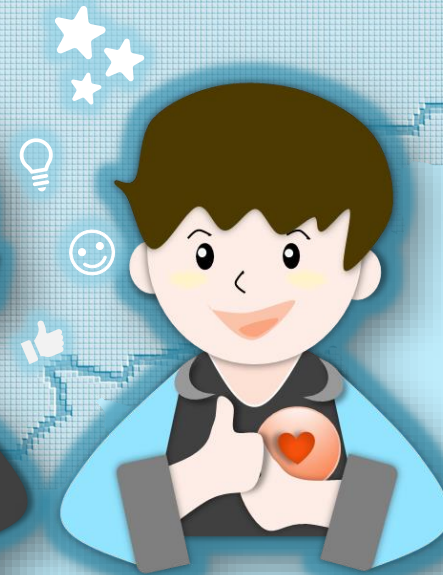


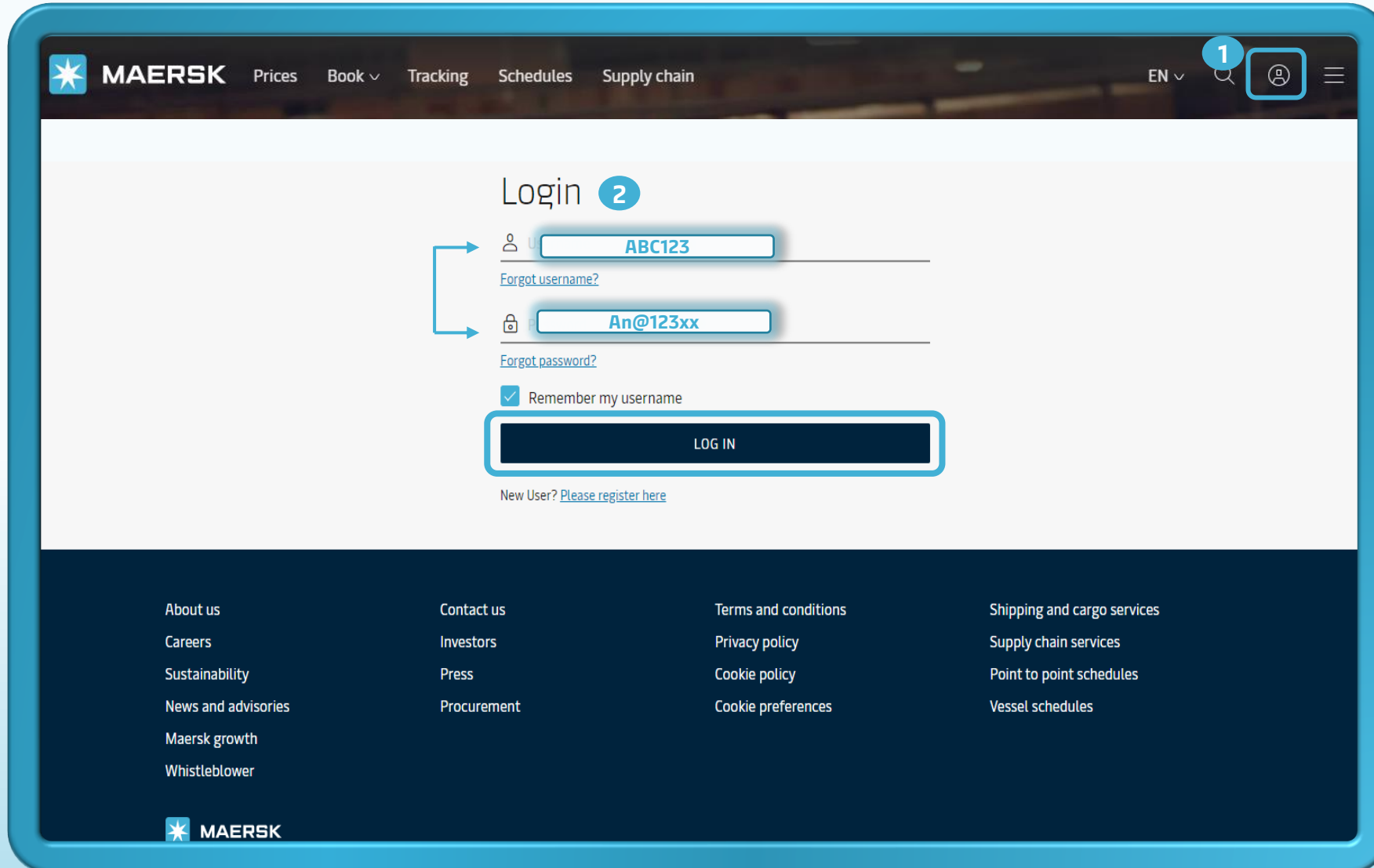
Amend booking



<https://www.maersk.com>



MAERSK

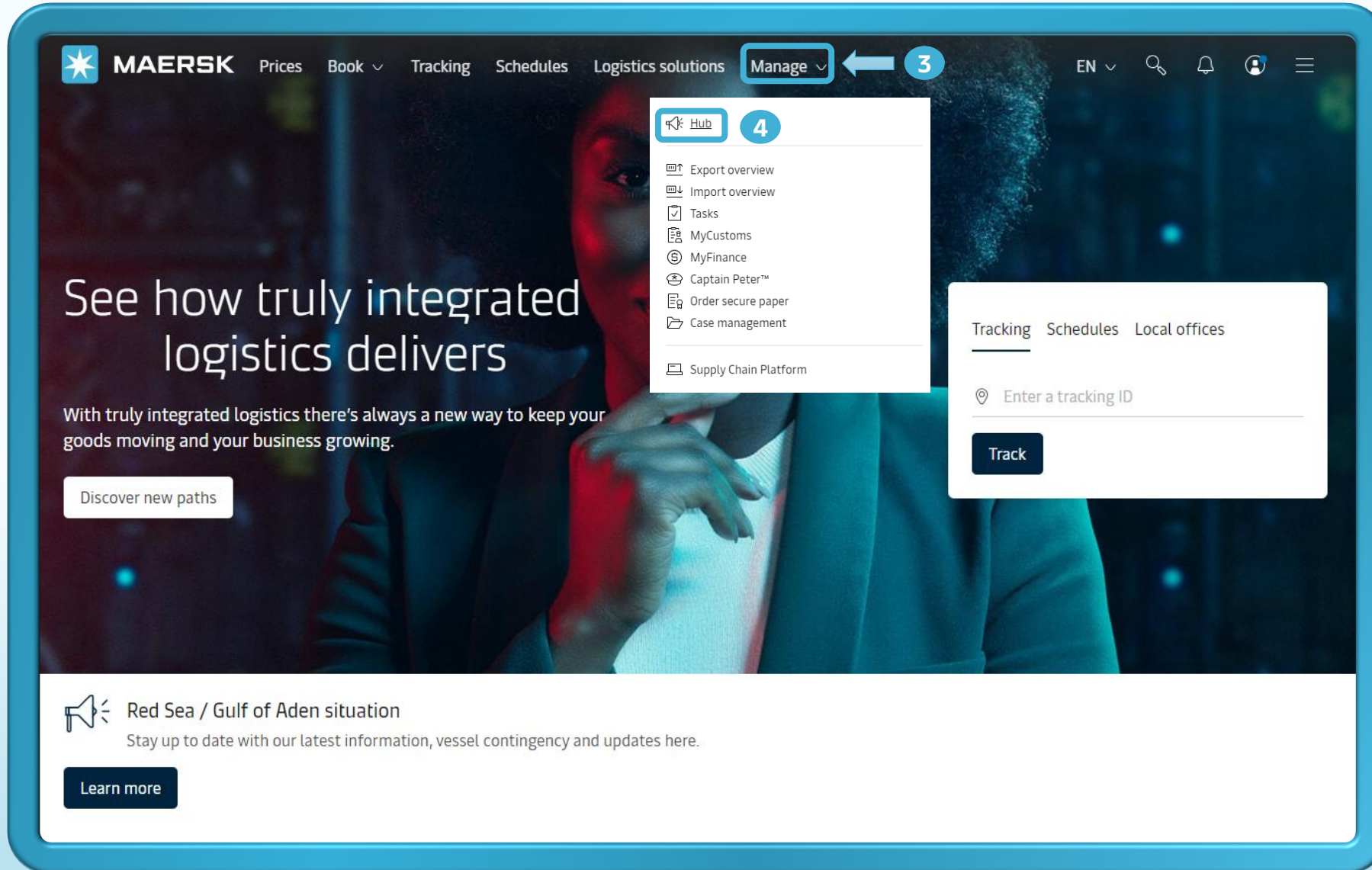


- **Step 1:** Click on the above login icon

- **Step 2:** Go to the MAERSK.com and enter your username and password.



MAERSK



- **Step 3:** After you login, then click on “Manage”.

- **Step 4:** Then, click on “Hub”.



MAERSK

The screenshot shows the Maersk Hub dashboard. At the top, there is a navigation bar with the Maersk logo, the name 'MAERSK', and menu items: Prices, Book, Tracking, Schedules, Supply chain, and Manage. On the right side of the navigation bar, there are options for language (EN), a search icon, a user profile icon, and a hamburger menu icon. A blue circle with the number '5' is placed over the user profile icon, and a blue arrow points from this circle to the 'TRACK' button in the search bar.

The main content area features a 'Welcome to your Hub' message. Below this, there is a search bar containing the text '9XXXXXXXX' and a 'TRACK' button. To the left of the search bar is a 'Warehousing & Distribution' section with a 'Contact us' button. To the right are two summary cards: 'Outstanding tasks' (Export task due in 7 days) with a '0' and 'Submit shipping instructions' button, and 'Shipment Overview' with '9' departing and '9' arriving in the next 7 days, each with a 'View all' button.

Below these cards is a search bar with the placeholder text 'a vessel, country/region, container yard, port or local office' and a 'View all' dropdown. The bottom section contains three main panels: 'Import Demurrage & Detention' with an input field for 'Enter B/L no. to search' and a 'View details' button; 'Import manifest & delivery order' with an input field and a 'Request' button; and 'Local Information' with links for 'Asia Pacific', 'Europe', 'India, Middle East and Africa', 'Latin America', and 'North America'. A 'Chat' button is located in the bottom right corner.

- Step 5: Input Booking number then click “Track”



MAERSK

The screenshot shows the Maersk website interface for a shipment. At the top, there is a navigation bar with the Maersk logo, 'MAERSK', and menu items: 'Prices', 'Book', 'Tracking', 'Schedules', 'Supply chain', and 'Manage'. On the right side of the navigation bar, there are options for 'EN', a search icon, a user profile icon, and a hamburger menu icon. Below the navigation bar, there is a 'Back' link and the main heading 'Shipment details'. A search bar contains the text '9XXXXXXXX' with an information icon on the left and a 'View details' button on the right. Below the search bar, there is a summary card for the shipment. It includes the B/L number '9xxxxxxx' with an information icon, and four action buttons: 'Track', 'Duplicate', 'Amend', and 'Cancel'. A red circle with the number '1' is placed over the 'Amend' button. The summary card also displays the origin 'Sihanoukville, KH' with a location pin icon, the departure date '21 Jul 2024', the destination 'Los Angeles, US' with a location pin icon, the arrival date '26 Aug 2024', and the container type '2 x 40 Dry High' with a container icon, followed by the description 'Plywood, panel, board ...'. Below the summary card, there is a horizontal menu with tabs: 'Summary', 'Documents', 'Containers & VGM', 'Parties', 'Charges & Invoices', and 'Log'. The 'Summary' tab is selected. The main content area is divided into three sections. The left section is titled '4 tasks to complete' with an information icon. It contains three task cards: 'Container gate in' due by 20 Jul 2024, 14:00; 'Submit VGM' due by 20 Jul 2024, 15:00; and 'Submit shipping instruction' with a deadline not available. A 'View all tasks' button is at the bottom of this section. The middle section is titled '1 document issued' with an information icon. It contains one document card: 'Booking confirmation' issued on 24 Jun 2024, 04:29 UTC, with a download icon. The right section is titled 'Bill of Lading' with an information icon. It states 'B/L is not yet issued' and includes a blue callout box with the text: 'B/L will be available on vessel departure, subject to payment and without the need for an approval.' Below this, it says 'Watch this space for B/L related updates.'

- **Step 1:** In Shipment details tab click “Amend”



MAERSK

MAERSK Prices Book ▾ Tracking Schedules Supply chain Manage ▾ EN ▾ 🔍 👤 ☰

Amendment request for booking number 9xxxxxxx

○ Booking Information ○ Select sailing ○ Recommended services ○ Additional details ○ Review booking

Your booking details

Location details

From (City, Country/Region)
📍 Sihanoukville, Cambodia

To (City, Country/Region)
📍 Oakland (California), United States

Inland transportation

CY I will arrange to deliver the container to the port/inland location

SD I want Maersk to pick up the container at my facility

I want to pick-up the empty container(s) in another city (charges may apply)

What do you want to ship?

Plywood, panel, board products

This cargo requires temperature control

This cargo is considered dangerous

How will your cargo be shipped?

Container type and size	Number of containers	Cargo weight per container
40 Dry High	- 2 +	23000 kg

I wish to use a shipper's own container

I wish to use an import return container or a triangulation option

This cargo is oversized

Add another type of container +

When is your cargo ready to ship?

Please select your earliest departure date, and click continue to book

25 Aug 2024

Continue

1. Revise POD or service mode

- **Step 2:** Delete old information and input new POD or revise from CY/CY to CY/SD

2. Revise container type and size

- **Step 2:** Revise cont type, number of cont or add more cont type

3. Revise ETD

- **Step 2:** Select new ETD then Click "Continue"



MAERSK

MAERSK Prices Book Tracking Schedules Supply chain Manage

EN Search User Profile Menu

Amendment request for booking number 9xxxxxxxx

Progress: Booking Information (checked) - Select sailing - Recommended services - Additional details - Review booking

Select sailing

Original route and schedule: Phnom Penh, Cambodia → Sint Niklaas East Flanders (East Flanders), Belgium

📍 Departure 25 Aug 2024, 23:00	📍 Arrival 10 Oct 2024, 14:00	🕒 Gate-in deadline	🕒 Transit time 45 Days	🚢 Vessel/voyage PHUOC LONG 36 / 429E	📄 Route & other details
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Contract (xxxxxxxx) [Price breakdown & details](#) Price Restricted **3** [Continue](#)

- **Step 3: Select new routing then Click "Continue"**



MAERSK Prices Book Tracking Schedules Supply chain Manage

Amendment request for booking number 9xxxxxxx

Booking Information Select sailing **Recommended services** Additional details Review booking

Recommended services

[Additional Services](#)

New Demurrage Freetime Extension

Add demurrage freetime for your booking to save up to 80% compared to the standard demurrage charges. This service offers you to purchase additional freetime for demurrage at the destination. This service is non-refundable regardless of actual usage of the additional free time and it is subject to local country set-up for freetime and terminal storage fees and procedures.

[Read more](#)

Standard demurrage charges for your selected destination:

Get additional demurrage freetime at discount. See offers in drop down below:

Additional demurrage days	Price
+3 days 70 (USD) per day/container	4 × USD 210 Total: USD 840
Select an item	
+3 days 70 (USD) per day/container	
+7 days 70 (USD) per day/container	
+10 days 70 (USD) per day/container	

4 **Continue** **Add**

- **Step 4: (Optional)** Customer can buy value added service such as more freetime for Demurrage and detention at this stage by choosing how many day then click “Add”

- **Step 4: Click ‘Continue’**



MAERSK

MAERSK Prices Book Tracking Schedules Supply chain Manage

EN Search User Profile

Amendment request for booking number 9xxxxxxx

Booking Information Select sailing Recommended services **Additional details** Review booking

Additional details

Container stuffing details

4 x 40 Dry High

Using the same details for all container types **5**

Pick-up depot

Tec Srun Depot
n 290 National Road 4, Phum Chum Pou
Phnom Penh
Cambodia
12000

Select a different depot

Pick-up date and reference

19
August 2024

Choose another date

Enter haulage reference (optional)

Enter haulage reference (optional)

Review booking **6**

Additional charges can incur if the container is picked up from a different location than the origin or the date selected exceeds the agreed free time or other standard details. Please refer to your country's local webpage or contact customer service for details about the potential charge amount.

- **Step 5:** Revise pick-up depot and pick up date if any

- **Step 6:** Click 'Review booking'



MAERSK

The screenshot shows the Maersk website interface for reviewing a booking. At the top, there is a navigation bar with the Maersk logo, 'MAERSK', and menu items: Prices, Book, Tracking, Schedules, Supply chain, and Manage. On the right, there are options for language (EN), search, user profile, and a hamburger menu. Below the navigation, the page title is 'Amendment request for booking number 9xxxxxxx'. A progress bar shows five steps: Booking Information, Select sailing, Recommended services, Additional details, and Review booking. The 'Review booking' step is currently active. The main content area is titled 'Review booking' and has three tabs: Booking information, Sailing selection, and Additional information. Under 'Booking information', there is a 'Booking details' section with a table of information: From (Phnom Penh, Cambodia), To (Sint Niklaas East Flanders (East Flanders), Belgium), Price owner, Customer reference, and Booked by contact. Below this is a blue button labeled 'Edit booking details'. The next section is 'Notification preferences', which includes a checkbox for 'Add additional email receiver' (checked) and a text input field for an email address. A blue circle with the number '7' is next to this section. Below the input field, there is a disclaimer about agreeing to Maersk's policy and terms and conditions. At the bottom, there is a checkbox for 'I have read and accept all the terms and conditions of this booking' (checked) and a dark blue button labeled 'Submit booking'. A blue circle with the number '8' is next to this button.

Review booking

- If customer want revise booking detail can click to “Edit booking details”

- **Step 7:** Stick to “Add additional email receiver” and input more email receive booking revision

- **Step 8:** Stick to “I have read and accept...” then click “Submit booking”



THANK YOU

